

The Job/Role Descriptions in the functional area “Training” specify the responsibilities, experiences and knowledge of the Trainers/Lecturers, who can be offered and/or provided by Passt.

	TT	LT-SP
Job title	Technical Trainer	Language Teacher - SP
Area of responsibility	<ul style="list-style-type: none"> • Proficient in one or more state-of-the-art technologies of medium to high complexity • Plans the structure and contents of the training sessions 	<ul style="list-style-type: none"> • Masters the Spanish language as native speaker • Plans the structure and contents of class room training sessions, especially designed for managers/employees preparing for a professional stay abroad
	<ul style="list-style-type: none"> • Prepares necessary training documentation • Explains the overall system functionality and/or specific system features 	<ul style="list-style-type: none"> • Assesses the starting level of the students based on the “Common European Framework of Reference for Languages” (A1 – C2)
	<ul style="list-style-type: none"> • Lectures the different hardware and/or software configurations and their effects • Introduces the various types of documentation 	<ul style="list-style-type: none"> • Assures that the teaching contents are presented in a professional didactic manner • Introduces and discusses well-known text books
	<ul style="list-style-type: none"> • Facilitates the necessary hands-on practical training classes (incl. system/function restoration, efficient disaster recovery, etc.) 	<ul style="list-style-type: none"> • Uses “State-of-the-Art” methods in the frame of the training sessions, such as e.g. techniques of the so-called “theatrical improvisation”

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Necessary experience	<ul style="list-style-type: none"> E.g. Service, Engineering, Project Management, Technical Sales, Proposal Management, etc. Programming and/or engineering experience in related functional area: typically $\geq 6y$ 	<ul style="list-style-type: none"> Pertinent professional activities as Teacher, Lecturer, etc. Professional language teaching experience worldwide with recognized certificate (e.g. EUROLTA - European Certificate in Language Teaching to Adults): typically $\geq 10y$
Requested knowledge	<ul style="list-style-type: none"> Competent in using Microsoft Office products (Word, Excel, PowerPoint, Outlook) General Project Management know-how 	<ul style="list-style-type: none"> Pertinent knowledge regarding the verbal, gestural and socially-competent presentation of linguistic-specific learning contents in the frame of individual- & classroom training sessions